

30 September 1957

MEMORANDUM FOR: Area and Staff Chiefs

FROM: Deputy Assistant Director for Research and Reports

SUBJECT: Guide Outline for Preparation of Contributions to the
"Semi-Annual Report to the President's Board of
Consultants on Foreign Economic and Geographic
Intelligence Activities"

REFERENCE: Memo to All AD's, 27 September 1957, subject: "Semi-
annual Report to the President's Board of Consultants
on Foreign Intelligence Activities"

1. In preparing contributions to the subject report, reference should be made to the memorandum instruction of 27 September 1957 as well as ORR's previous contribution to this report of 3 June (both attached). Particular attention should be given to paragraph 2 of the 27 September memo which stresses that the length and detail of the first report is not required for the current review. The following outline is provided merely to insure some uniformity in area and staff contributions to the ORR report.

Economic and Geographic Intelligence Production

(Include here the information requested in paragraphs 2 a, b, d, g, and h of the 27 September memo.)

Major Intelligence Gaps

(In addition to the kind of information included in ORR's 3 June report, indicate any major intelligence deficiencies revealed by post-mortems to NIE's. See paragraph 2 c of the 27 September memo.)

Dissemination and Utilization of ORR Products

(Include here the information requested in paragraph f of the 27 September memo. A comprehensive statistical review as presented in ORR's 3 June memo is not required.)

Guidance to Collectors

(Include here the information requested in paragraphs 2 a, g, and h of the 27 September memo.)

SUBJECT: Guide Outline for Preparation of Contributions to the
"Semi-Annual Report to the President's Board of
Consultants on Foreign Economic and Geographic
Intelligence Activities"

Coordination of Economic and Geographic Intelligence

(Include here the information requested in paragraph 2 e of the
27 September memo as well as the kind of material included under the
headings "Departmental Coordination Activities" and "Formal Coordi-
nation of Economic Intelligence" in ORR's 3 June report.)

Other Items of Major Importance Not Included Under the Above
Headings

2. I would like to have these contributions submitted no later
than c.o.b. 7 October.

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Attachments:

1. Reference memorandum
2. ORR report of 3 June 1957

Distribution:

1--Ch/E
1--Ch/G ✓
1--EIC/S
1--St/I
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